

**MINUTES  
OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, December 14, 2020 6:15 p.m.**

City Manager Andres Garza, Jr., declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 6:15 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyneth Teves, Public Works Director John Plaia and Finance Director Joan Anandel.

Staff Members absent: None.

Visitors present: None.

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held November 9, 2020. Councilmember Terry Freese made a motion to approve the minutes as presented. Councilmember Clifford Jackson seconded. All voted in favor.

The second item on the agenda was to review and consider Request from Texas Department of Transportation (TxDOT) for right-of way (ROW) for the proposed traffic signal upgrade at SH 60 and FM 102. City Manager Andres Garza, Jr. stated to the Committee that Mr. Jeffery Vinklerek, P.E., Director of Transportation Planning and Development TxDOT-Yoakum District had contacted him regarding the request of right-of-way for the proposed traffic signal upgrade at SH 60 and FM 102. He stated that in accordance with the Texas Administrative Code Title 43, Part 1, Chapter 15, Subchapter E. Federal and State and Local Participation, Section 15.55, that TxDOT was requesting from the City of Wharton, a fixed amount of the estimated cost of right-of-way acquisition and eligible utility adjustments. He stated that the estimated cost for the project is as follows:

RCSJ 0089-10-029 SH 60 City of Wharton, ROW Total Estimated cost is \$19,000.00. The City is responsible for 10% which would be \$1,900.00 and TxDOT is responsible for 90% which is \$17,100.00.

He stated that TxDOT would like to start acquiring the right of way after the new year, and they were needing the City's portion before the project starts. After some discussion, Councilmember Don Mueller made a motion to recommend to the City Council the approval of the costs in the amount \$1,900.00 to TxDOT for ROW for the proposed traffic signal upgrade at SH 60 and FM 102. Councilmember Clifford Jackson seconded. All voted in favor.

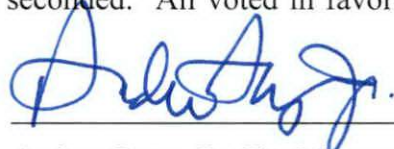
The third item on the agenda was to review and consider Texas Community Development Block Grant Downtown Revitalization Program and Main Street Grant Programs administered by the Texas Department of Agriculture:

A. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue requests for proposals (RFP) for administrative services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of administrative services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA) for application and grant management.

B. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue Requests for Qualifications (RFQ) for engineering services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of engineering services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA). Community Development Director Gwyn Teves stated to the Committee that The Texas Community Development Block Grant - Downtown Revitalization Program and Main Street Grant Programs administered by the Texas Department of Agriculture had recently announced a notice of funding opportunity for this program and that the applications were due May 3, 2021. She presented the Committee with a summary of the program and eligible activities. After some discussion, Councilmember Terry Freese made a motion to recommend to the City Council the approval the City Staff to issue requests for proposals (RFP) for administrative services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of administrative services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA) for application and grant management and to recommend to the City Council the approval of the City Staff to issue Requests for Qualifications (RFQ) for engineering services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of engineering services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA). Councilmember Don Mueller seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider City of Wharton USDA Water Well – CR 222 Progress Update. The City Staff presented to the Committee an update on the City of Wharton USDA Water Well-CR 222 Progress. After some discussion, no action was taken.

The fifth item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Clifford Jackson seconded. All voted in favor. The meeting adjourned at 6:40 p.m.



Andres Garza, Jr. City Manager